**St Austell Revitalisation Partnership**

Date: 20 January 2022

Locations: Via TEAMS

Time: 9.30am

Chaired by James Staughton

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| **1.Attendees:** |
| Richard Pears (Cllr), Anne Double (Cllr), Jordan Rowse (Cllr), Cllr Crystal Pearce (Town Council), Cllr Deborah George (Town Cllr), Cllr Malcolm Brown (Town Council), Peter Moody (St Austell Printing Co), Sandra Heyward (Market House), Dr Stewart Smith (NHS), Dale Lovatt (Business Improvement District), Chris Sampson (Community), Mark Lewis (Lewis Estate Agency), Mark Williams (WTW Cinemas), John Watkins (WRP), Kym O’Mara (Cornwall College).  **Advisors**: David Pooley (Town Clerk), Sara Gwilliams (Deputy Clerk Town Council), Mark Ellis (CC), Bill McCardle (Town Council), Rachel Galbraith (CC), Caitlin Murray (CC), Caitlin Lord (CC), Helen Toms (CC) |

**Apologies:** Steve Double (MP), Rev. Howard Flint (Holy Trinity), Ann-Marie Rogers (Ocean Housing), Louise Wood (CC), Rachel Smith (CC).

**Actions:**

JS opened the meeting and welcomed everyone and noted the above apologies.

**2. Review of notes of the previous meeting:**

Town Council/Market House conversation with Caitlin Lord on Trompe l'oeil mural – ongoing. (CL)

Awaiting the update from Housing (LW)

All other actions were closed.

**3. Safer St Austell Update – Helen Toms**

Helen Toms (HT) provided a presentation to the Partnership on Safer St Austell and its role within the town.

There was discussion around the remit of the security staff in the town centre, the CSAS accreditation and some specific incidents which have happened. HT reiterated the need to report incidents as these are followed up on and further action can be taken.

A question was raised regarding the crime and anti-social behaviour issues within the town and how the statistics compare with other towns in the County. HM advised she would provide the towns profile but that its numbers are lower than other comparable towns.

Both the presentation and the town profile are within the [SharePoint Folder](https://cornwallservices.sharepoint.com/sites/CC-StAustellProgramme/Shared%20Documents/2.%20Project%20Folder/Town%20Revitalisation%20Partnership%20(Town%20Team)/TRP%20Meetings/2022/12.%20Meeting%20January%2020th%202022).

**4. Timelines Update**

BM advised of his recent activities and advised that the draft Regeneration Masterplan proposals with timeframes will be shared at the next meeting for discussion. When agreed it will lead to the start of procurement activity. **Action BM**

**5. Discussion for elected Chair**

There was a relatively long discussion regarding election of the chair, the process to follow and nominations. DL asked that the Terms of Reference be discussed at the next meeting. Both MB and SH put forward their supporting statement for the position of Chair.

MB withdrew from the process and advised that he would be happy to remain as a candidate for Vice Chair and asked that it be minuted that he wished to be the democratic sector Chair next year.

Councillor Anne Double proposed Sandra Heyward as Chair of the partnership for the next 12 months and Dale Lovatt seconded the proposal.

Sandra Heyward was unanimously confirmed as the Partnership Chair for the next 12 months

The Vice Chair positions were discussed. It was decided the election of Vice Chair would move to the February meeting and the existing Vice Chairs would continue in position until this time.

MB advised that he did not agree with this proposal as he felt that the Vice-Chairs should be elected at the same meeting that the Chair is elected.

**Action: The partnership to review the Terms of Reference at the next meeting with particular emphasis on the elections of chairs and vice-chairs and the rotation between the different sectors**.

Due to SH and KO being from the Community/Voluntary sector, it was decided that Kym would stand down as Vice Chair and JS would be Vice Chair from the Business Sector for the coming month. JS thanked KO for her support over the past 12 months.

**6. AOB**

No AOB

**7.Date of the next meeting**

17th February 3pm