**St Austell Revitalisation Partnership:**

Date: 24 November 2021

Locations: Via TEAMS & Cornwall College St Austell

Time: 2pm

Chaired by James Staughton.

**1.Attendees:**

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| Peter Moody (St Austell Printing Co), Richard Pears (Cllr), Jordan Rowse (Cllr), Chris Sampson (Community), Cllr Deborah George (Town Cllr), Cllr Crystal Pearce (Town Council), Cllr Malcolm Brown (Town Council); Sandra Heyward (Market House); Ann-Marie Rogers (Ocean Housing), Anne Double (Cllr/MP rep), Dale Lovatt (Business Improvement District) Mark Lewis (Lewis Estate Agency), John Watkins (WRP). **Advisors**: David Pooley (Town Clerk), Sara Gwilliams (Deputy Clerk Town Council) Caitlin Murray (CC), Rachel Smith (CC), Louise Wood (CC) Caitlin Lord (CC), Mark Ellis (CC), Graham Potter (CC) |

**Apologies:** Steve Double (MP), Mark Williams (WTW Cinemas), Dr Stewart Smith (NHS), Kym O’Mara (Cornwall College), Rachel Galbraith (CC), Rev. Howard Flint (Holy Trinity).

**Actions:**

JS opened the meeting and welcomed everyone and noted the above apologies.

**2. Review of notes of the previous meeting:**

The actions of the previous meeting were agreed and closed.

SH stated that she had spoken to the Market House regarding the mural and that they would agree to host it if felt applicable.

It was agreed that the Town Council and Market House should have a conversation to progress **(DP/SH).**

**3. Governance and Procurement – Town Council**

DP had circulated two papers in relation to governance and procurement in relation to the town vitality funding.

CS raised the issue of the wording reflecting the partnership guiding and advising. It was agreed that the group would steer and oversee with clear accountability to the Town Council as the final decision maker.

It was agreed that there should be a communications protocol for the group and Town Council. DP stated there should be a ‘no surprises’ protocol. **(DP)**

AD stated that the Partnership is steering the deliverables and advised that the comms protocol should advise ‘no comment’ if there is any doubt on the subject matter.

With respect to procurement DP explained to the group that he has used contract finder and had one response back from AHR who felt the package of works was reasonable. They suggested removing leisure from the start and that signage could be picked up towards the end – but that the figure should be more around £100k.

DP asked for agreement to move forward and to go out to tender with a guide price. This was approved.

**Next Steps for procurement**

DP take the papers to the Town Council meeting on Dec 13 and to work up a timetable **(DP)**

**4.Cornwall Council Estates Transformation**

GP updated the group on this programme. He explained this was a review of the Council’s operational assets and was aimed at reviewing the entire portfolio with respect to cost and carbon footprint.

GP explained the aim is to create a network of integrated service hubs in town centres and for services to be co-located where residents can visit if required.

Locations are being considered in the Town Centre (White River Place) and at the Carlyon Road site which would be part of a Health Hub concept.

JS asked what the process of review is. GP explained they aim to formally progress next year for an approved preferred option in the autumn. This starts with an asset review (the state of the buildings) and in the spring of next year more formal engagement will begin with key stakeholders to develop concepts and locations.

SH asked about the previous work – GP stated this will be considered but there has since been a change of owner for WRP and the Health Hub is now moving on.

MB asked about the office locations in Penzance and Liskeard. GP stated that the all offices are being reviewed and they are looking at a significant hub in St Austell to reflect the towns size and number of residents.

GP confirmed that approx. 750 staff live in the St Austell area

**Next Steps:**

* DP stated the Regeneration Officer role has been advertised
* The Town Council meeting on the 13 Dec to agree papers and a timetable

**5.AOB**

CL asked to promote the climate festival this weekend. **(All)**

ML raised the question of the survey and the ASB difficulties within the town. CL to liaise with Helen Toms of Safer St Austell **(CL)**

AD stated that progress was being made. Eastbourne Road was now closed. But she was keen to see more action.

DP stated that he is pressing for a reduction of placements in St Austell with regards to people with complex needs. DP stated he is awaiting an update form the Head of Housing on this. LW to ask for the update **(LW)**

MW stated we need to consider the wider needs of the community alongside the individual with complex needs.

JS mentioned a recent press release and apologised for the wording and that the new protocol should address this.

PM asked if anymore was needed from this group and that this would be reviewed going forward.

AD asked for LW to take back the messages that businesses are struggling with ASB in the town and this needs to be fed through to the strategic leaders. **(LW)**

LW stated that it is important to keep reporting ASB behaviour in the town.

SG stated that it was important to recognise that it is just a few individuals causing issues within the town. SG stated they had raised the issue of liaising with the probation service as to rehabilitation.

RS to set the dates for the coming year and JS raised the issue of thinking about a change of chair (**RS/JS).** He reminded the meeting that the constitution dictates that the Chair rotates on an annual basis.

The meeting closed at 3.30pm.

6.Date of the next meeting: Tuesday 21st December on TEAMS only.